



WG *Wood Products*

For additional help or to watch an installation video for in-the-wall products, visit our website at www.wgwoodproducts.com

Installation Instructions

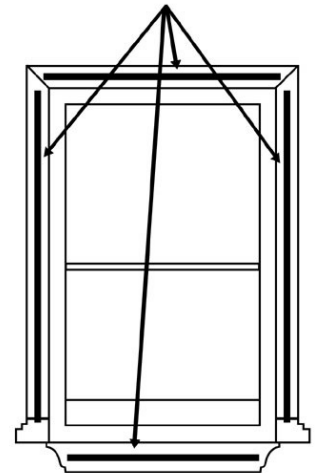
In-the wall Models

1. Your product may have come to you unfinished so that you can paint or stain it to match your particular décor. ***If your product came in the "READY TO PAINT FINISH", please see page 2 for notes about painting that finish.***
2. Attach backer board using nails or screws provided.
3. Measure the back of your unit and cut a template from scrap paper to those measurements, or in most cases, you can also use the backer board as a template. Place the template on the wall and trace around it with a pencil. Scrap paper may have been provided for you in with your product.
4. Use a studfinder to locate where the studs are in your wall. You'll want your product to go between them. Cut the hole in the drywall using a drill and hole saw. Use a drill to drill a hole in each corner of the rectangle, then insert a hole saw into each drilled hole and cut to the next one.
5. Using construction adhesive(such as Liquid Nails® Brand) found at any hardware store, apply a bead all the way around the outer edge of the back of the Magazine Rack's lip moulding . (See figure 1)
6. Insert the magazine rack into the hole and press it into place.
7. If desired, place a very thin bead of painter's caulk around the outer edge to fill any small gaps due to uneven wall surfaces.

Special Notes on Wall Niches and some other models:

1. Your product may ship with the base ledge detached (niches and some curios). This is to prevent damage. Simply remove the retainer on the base and slip the base ledge back into place between the sides and screw it back together.
2. Some bookcase units and other products such as large spice racks ship in two sections so that they can ship less expensively for you. Generally, 1" or 1 ¼" screws will be used to screw the two halves back together.

Figure 1.
PLEASE USE CONSTRUCTION ADHESIVE
SUCH AS LIQUID NAILS HERE.



THIS IS A BACKSIDE VIEW OF
THE UNIT.



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Door Assembly Instructions:

If you have purchased any of our Convertible Doors (all except raised panel doors), you have the most versatile door on the market! The panel, be it wood, glass, or frosted glass will go into the back of the door frame using the vinyl strip provided. Simply place the panel into the back of the door and push the tabs of the vinyl into the track located inside all the way around the door. You can cut the vinyl in the corners to make it easier to round the corners. If you are inserting a beadboard, mirror panel, art glass panel, or clear glass panel – all of these are 3/16" or thicker and the vinyl and track likely won't work. So we have provided clips and screws to you for holding these panels in place. Simply place the panel or glass pane into the back of the door, then set the clip on the edge of the door opening with the "extension leg" pushing down onto the panel or pane. BE SURE to pre-drill the holes for the screws, otherwise the screws CAN and likely will split the wood on the door! We cannot be responsible for doors which have split this way due to inability to follow directions. Screw the included screws into the clip until it's tight. Do not overtighten or you could break the clip and/or damage the pane of glass. You can change this panel insert at any time if you decide you want something different! Just give us a call and we can order whatever style panel you would like!

About Ready to Paint finishes:

Your product has been shipped to you in the Ready to Paint finish if you requested that. This means that it has been primed, prepped and sanded so that it is actually ready for you to paint.

Our Ready to Paint (RTP) finish involves a multi-step process which prepares your product for its final paint finish. First, the product has been sprayed with a coat of oil-based primer. A primer's job is not to give the product a "pretty finish", but rather to seal the wood so that paint does not soak in when applied. Because we prime the wood using a grey or white primer, often times many flaws in the wood will appear that were not visible when the product was handcrafted in bare wood. As a result, we have gone an extra step of using wood filler and other means to repair any of those flaws that would otherwise spoil the painted finish. We do not, however, re-prime the unit after those repairs because it is not necessary. Primer's only job is to seal the wood, not make it pretty.

You should be able to paint your product without doing any further work to it. Painting can be done using either a brush method or a spray paint. Either one will work fine, however, the spray finish will always result in a superior finish.



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On-the wall Models (wall or surface mounted)

1. Most on the wall models use either a hardboard backer board which is pressed in place when screwed onto the wall (cabinets for instance), or a white posterboard backer which can be used to hide the wall behind a magazine or spice rack if desired. It is not necessary to nail on the backer boards for cabinets - when they are screwed to the wall, the backer board cannot move. To attach white posterboard backers, use glue or a stapler, just be sure not to cover up any keyhole slots. Cabinets can be screwed directly into the drywall using built in cleats or screw holes inside the cabinet.
2. If there are keyhole slots on the back of the product (**such as magazine racks**): Measure the distance between the two keyhole slots. On occasion, the slots may shift slightly during the manufacturing process or they may be different due to the size of the product.
3. Glue or staple white backer onto the back of the rack making sure to leave the keyhole slots open.
4. The easiest way to a nice tight fit is to mark the screws before starting. Place one screw into the keyhole slot and slide it over as far as it will go. While pulling the screw tight against the inside of the keyhole, place a mark on the screw using something like liquid paper or paint of some kind. This mark represents the point at which you will stop screwing the screws into the wall for a nice tight fit.
5. Follow the same procedure to mark all the remaining screws.
6. Drive the screws into your wall until your mark.
7. Insert your rack onto the screws and gently slide it down. It will lock into place. If your screws are too tight, the rack won't slide, so loosen them ¼ turn at a time until they work properly. If your screws are too loose, the rack won't sit flush against the wall, so tighten them ¼ turn at a time until the shelf slides on tightly.

WC-2 and WC-3 Series On the wall Cabinets:

For these cabinet models, sometimes the cabinet door will appear out of square from the cabinet box. This is a normal condition due to manufacturing processes and is easily correctable. To correct the alignment, simply screw the bottom or top of the cabinet to the wall with the door already assembled onto the unit. Then merely pull or push the cabinet side over until it comes into alignment and then screw in the other end. This will easily correct any out of square situations.

Instructions for assembling WCTM Series Cabinets (mirror in the center, On the wall)

Install any hinges prior to the back panels. Your cabinet comes with two sets of back panels. The inner set will be the set that is seen when you open the cabinet doors. Nail these in place and set the mirror in between them. Use duct tape or similar to tape the mirror into place in the unit. Then place the outer back panel over the entire back of the cabinet and nail it into place. **CAUTION:** You will only be able to nail it on the side cabinets, not where the mirror is. Be careful not to nail it so that your nails come out on the outside of the cabinet. To mount the cabinet, simply screw through the cleats inside right through both back panels and into the wall.



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If your product has a door or hinges:

Installation Instructions

Photo A



Photo B



Instructions for mounting your hinges

1. We do not pre-drill holes for hinges since we have found that hinge holes usually don't line up exact anyway. A good rule of thumb is to mount the hinges about 1 or 2 inches from the top and bottom of the cabinet. The distance the hinges are apart from each other is more about aesthetics than functionality.
2. It is easiest to mount the hinge on the CABINET first. Mount the hinge with the screw in the CENTER of the holes. (See Photo A). That way, you will have some minor adjustment of the door up and down should you need or desire it. It is also a VERY GOOD IDEA to use a punch or something to make a starting point for your screw to go into. That way, the screw can easily be put into the center of the hole without worrying about it wandering which can move your hinge away from the frame or door. This is the most common problem with installation of hinges and can cause the hinges to get into a bind which causes numerous other problems such as door mis-alignment, etc.
3. Last, mount the hinges onto the door starting at the top. You may need someone to help you with this step so that they can hold the door in place while you are inserting the screws.
4. If your door requires a minor adjustment up or down, simply loosen the screws on the CABINET side of the hinge and adjust it, then re-tighten them.
5. Door bumpers or felt pads have been provided to keep your door from hitting the cabinet when shut. (See Photo B)

BLUMOTION ADAPTER MOUNTING INSTRUCTIONS:

If you have purchased the soft close damper, it is mounted on the same side as the hinges. You will need the plastic adapter behind the damper and the longer screw since all of our hinges are 1/2" overlay except for frameless cabinets. For frameless cabinets, you'll use the damper without the adapter and use the shorter screw. Use the adjustment screw to adjust at what point the damper takes over and closes the door fully.



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Installation Instructions

If you have ordered optional concealed hinges:

The Blum concealed hinges have two pieces to them (the hinge and the mounting plate). Begin by installing the hinges on the door. This is the piece with the round cup. There will be two Truss head screws (rounded head) to screw this into place. Push the hinge into the pre-drilled opening and straighten it up. The clip with the screw should be hanging over the edge of the door when you're done. Next attach the mounting plate to that clip by sliding it onto the back side of the clip until it stops. (If by chance you accidentally close the hinge, you can reopen it by prying it back up with a screwdriver. It has a tight spring because they are self closing hinges. Once the mounting plate is screwed into place, place the door and mounting plates onto the cabinet frame and screw it into the cabinet frame using the two flat head screws provided. A second set of hands holding the door will help with this process.

Our doors are set up with 1/2" overlay on nearly every product. So this means that the door will be 1/2" larger all the way around than the opening it's covering. So when placing your door, be sure to have it overlap 1/2" at the top and bottom.

Alternatively, you can also set the door and mounting plates in place and mark where the screws go. Then you can disconnect the hinge from the mounting plate, screw the mounting plate to the cabinet and reconnect the hinges. Tighten the screw on each hinge at the connection and you're done.



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Installation Instructions

If your product has adjustable shelving:



Adjustable Shelf Leveling

Your product has been hand made to the highest quality possible. It is however, possible that your adjustable shelves may not sit perfectly level. This could be due to many factors such as final drying of the wood causing shrinkage or warping, or even a slight movement when assembled. All shelf holes are drilled to within 1/32" of an inch which is extremely accurate.

If you find that your shelves (glass or wood shelves) do not sit perfectly level, you can:

- Try turning the spoon shelf rests upside down on one side. That usually is enough to correct for any unevenness.
- You can also place a felt dot on top of one or more of the spoon rests in order to bring the shelf up to level.

If your product has multiple sections that need to be re-assembled:

Your product will be marked so that you can tell which pieces go where. There are four pieces to the upper section (two sides, a top and a bottom). And there are four pieces to the lower section (two sides, a top (which is also the bottom of the upper section and will already be screwed together) and a bottom. Start with the upper section pieces and arrange them to form a “box” with the trim out the outside edges (holes for the adjustable shelves will be on the inside). Now screw them together in all four corners making sure the front is flush. Repeat this procedure for the lower section. Now turn the unit over and nail on the backer boards. Add your hinges, door and handle and you’re ready to install!

If your product has a trash can module:

Simply drape any standard small garbage bag or store bag over the included steel frame and then slide it in on the rails provided and close the door!





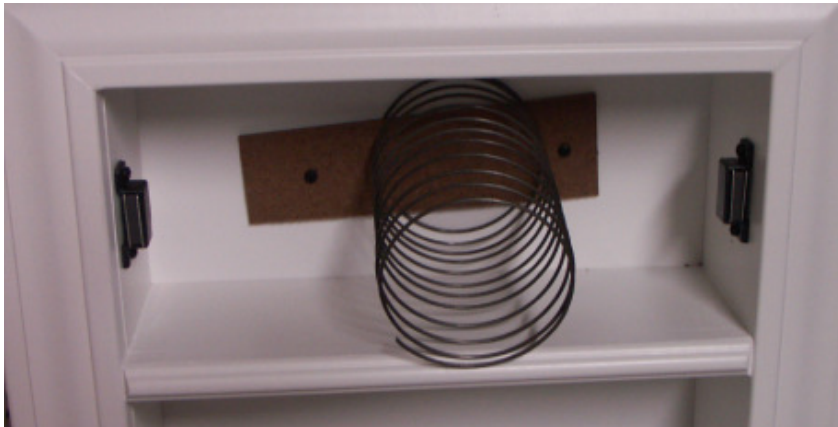
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Installation Instructions

If your product has a Tissue Dispenser:

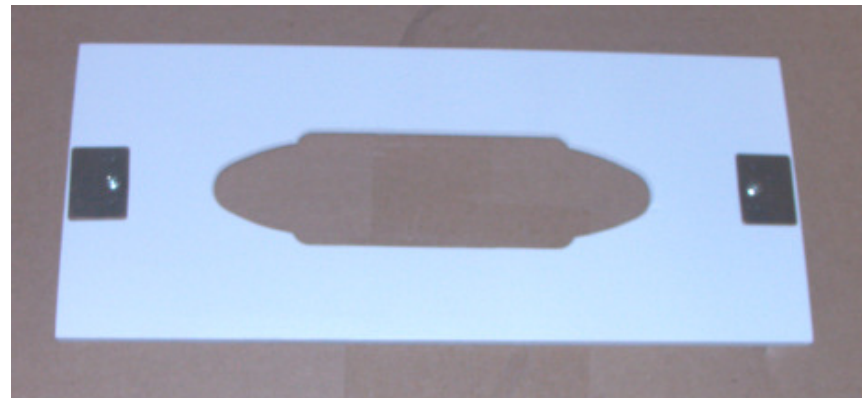
1. There are two magnetic catches, two strike plates, 6 black screws $\frac{1}{2}$ " in length. Screw the magnetic latches into the sides of the unit using the $\frac{1}{2}$ " black screws. These should be about $\frac{1}{8}$ " to $\frac{1}{4}$ " from the front of the frame to allow room for the faceplate.. See photo below. Put the strip through the last coil of the spring making sure it covers both sides, then screw it into the back of the cabinet..
2. The strike plates will already be glued to the back of the faceplate for you.
3. Now insert the platen and your faceplate into the opening until the strike plates meet up with the magnetic catches. That will hold the faceplate in position.
4. When it is time to refill, simply pull the faceplate off of its magnetic catches and load tissues inside in front of the platen.



Some notes on your Tissue Dispenser:

Our tissue dispenser is used in many different products and performs well under normal circumstances. Our springs were custom made for this application with the precise amount of tension needed and were extensively tested over several weeks by our spring manufacturer to be sure that they would perform as desired with various brands. **DO NOT** quickly "rip" the tissues out of the dispenser. Tissues are very thin and there is enough tension on the spring that this can cause the tissues to tear. You will find that it works much better if you gently pull the tissue out of the dispenser. **ALSO, DO NOT** overload the dispenser! Generally, a stack about 1 to 1 $\frac{1}{2}$ " high is the maximum capacity for the dispenser to work correctly. Overloading the dispenser will cause improper operation because the spring will be compressed too far.

Should you desire to use the tissue dispenser with full boxes of tissues instead of using the spring mechanism, there are certain brands and size boxes that will fit inside the unit with the tissue plate in front of them.





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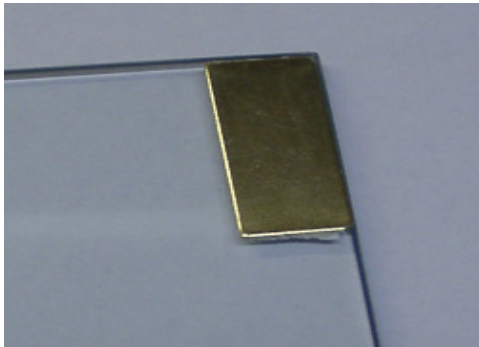
Installation Instructions

Curio Cabinets ONLY:

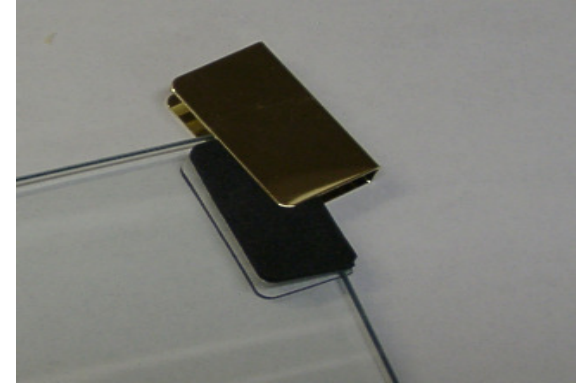
1. Using the screws provided, screw the magnetic latch into the top of the curio cabinet housing



- 2.2. Insert the black pivot washers into the holes in the bottom and top of the curio cabinet. (Arch Top Curios –skip this step). Stick the metal plate to the back of the glass where the hinges will go. Insert the glass into the bottom hinge and screw it down. Do Not overtighten as glass breakage could occur). Insert that hinge into the pivot washer at the bottom of the cabinet. Repeat the procedure at the top of the glass, but put the hinge into the pivot washer first, then slide the glass into it and tighten the screws.



3. Attach the metal magnetic strike plate to the top of the glass to match up to the magnetic latch Peel and stick the foam to the glass by centering it over the edge of the glass and pressing it down on each side, then push the metal strike plate down on top of the



4. MIRROR BACK OPTION ONLY: Lay the mirror inside the back of the cabinet and attach the mirror to the back of the cabinet using the clips and screws provided. Be careful not to overtighten the clip or mirror breakage will result. They only need to be secure enough to hold it in place. If you do not have room in your opening for the clips/screws, an alternative method to mount the mirror back is to lay the mirror back on the back of the unit and use duct tape all the way around to strap it down. This method is every bit as effective and secure, yet takes up no extra space like the clips and screws do.,





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Wall Mirror/ Mirror or Glass Door Assembly:

In order to get your product to you safely, we may package things in different manners depending on the product involved, size, etc. Often times, we will pack mirrors or glass in a separate box of their own. Other times, we will pack them in with the cabinet itself, sometimes in the door frame itself.

Re-assembly is very easy. An instructional video which shows you how to put your mirror or door together is available on the website direct at:

http://www.wgwoodproducts.com/store/agora.cgi?cartlink=Installation_Videos.htm

For wall mirrors – clips and screws have been provided to secure the mirror and back panel into the frame.

For mirror doors - clips and screws have been provided to secure the mirror and back panel into the frame.

For Clear glass doors or art glass doors – vinyl track MAY work, but you may have to resort to the clips and screws to secure it in the frame. The vinyl track is really designed for 1/8” panels, but most of the glass panes are 3/16 or thicker. Depending on how it is cut, sometimes the vinyl track will work. We have provided both for you.

For inset panel doors – Use the vinyl track to secure this panel in the door frame.

For Beadboard panel doors - vinyl track MAY work, but you may have to resort to the clips and screws to secure it in the frame. The vinyl track is really designed for 1/8” panels, but most of the glass panes are 3/16 or thicker. Depending on how it is cut, sometimes the vinyl track will work. We have provided both for you.

Frosted glass panel - Use the vinyl track to secure this panel in the door frame.

IMPORTANT : DO NOT over-tighten the clips and screws as it can crack the frame or the clip. It ONLY NEEDS TO BE SNUG TO HOLD THE PANEL IN PLACE.

Instructions for assembling Sliding Door Cabinets

Place the slide on the cabinet box first. The end of the slide (the part that slides out) needs to be even with the edge of the cabinet box on whichever side you intend to have the door slide to. So if you're going to slide it open Left, you'll place the slides on so that the opening end of the slide that opens is even with the left side frame of the cabinet.

Open the slide and screw it to the frame using the holes in the bottom of the slide that are provided.

Next, flip the door upside down on a flat, stable surface. Turn the cabinet with the slides upside down and place it inside the door. There should be just enough clearance at the top and bottom so that the door doesn't drag on the cabinet frame.

Slide the cabinet and the slides open keeping them exactly where they are and screw the slide to the back of the door itself using the holes provided when the slide is open.

When you are finished, the slide should slide your door open and close it completely so that it is flush with the side of the cabinet frame.

